

Data Privacy Compliance Questionnaire

1. Has your business documented the categories of personal information that it collects from its customers?

- Yes
- No

2. Has your business documented the business purpose for the collection of each of the categories of personal information from above?

- Yes
- No

3. Does your business have a timeline as to when personal information is deleted?

- Yes
- No

4. Does your business share personal information with any third-parties such as vendors, contractors, or other businesses?

- Yes
- No

a. If you answered yes to question 4, do you have contracts in place limiting the third-party use of personal information in accordance with CCPA regulations?

- Yes
- No

b. If you answered yes to question 4, do you have contract provisions in place that limits third-party use of personal information to the same standards as your own use of personal information in accordance with the public representations of your privacy policy?

- Yes
- No

c. If you answered yes to question 4, does your business derive any economic value from the sharing of such personal information?

- Yes
 - No
- CCPA Compliance Questionnaire

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5. Does your business have a method of receiving consumer rights requests in place and a person dedicated to addressing such requests?

- Yes
- No

6. Does your business have a method of verifying the identity of consumers who submit requests to access, modify, or delete personal information?

- Yes
- No

7. Does your business have a method to retrieve all personal information collected from a specific consumer upon such a request?

- Yes
- No

8. Does your business have a method in place to modify and/or delete all personal information of a specific consumer upon request?

- Yes
- No

9. In relation to consumer requests, does your business have a system or protocol in place to confirm receipt of consumer requests and provide information about the processing of such a request within 10 business days of the request?

- Yes
- No

10. Does your business also have a system or protocol in place to respond to a request to access or delete personal information of a specific consumer within 45 days of receipt?

- Yes
- No

11. Does your business have a dedicated employee or service provider in charge of implementing reasonable security protocols for the protection of personal information?

- Yes
- No CCPA Compliance Questionnaire

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12. Does your business provide its personnel with training or awareness programs for proper cybersecurity practices and handling of personal information?

Yes

No

13. Does your business have a documented incident response plan in place in the event that your business experiences a cybersecurity breach or incident?

Yes

No